



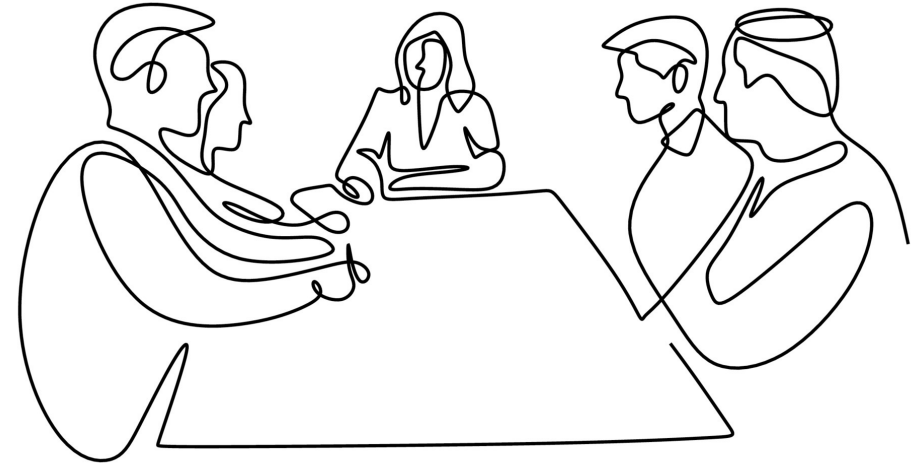
WELCOME

LEGISLATIVE ASSISTANTS 2024

SENATE CHAMBER OPERATIONS / JOURNAL



- Journal Contacts
- FAQs Introduction of Legislation
- FAQs Co-patrons
- Co-patron form example
- Commending and Memorial resolutions



SENATE CHAMBER OPERATIONS / JOURNAL

FIRST FLOOR OF THE CAPITOL (ENTRANCE THROUGH LINGS OFFICE) | (804) 698-7440



Tara Perkinson - tperkinson@senate.virginia.gov cell: (804) 837-0713

Joanna Simmons - jsimmons@senate.virginia.gov

Corinne Sloan - csloan@senate.virginia.gov

Lynn Eitelman - leitelman@senate.virginia.gov

1. Please let us know if you need to file a hard copy bill instead of electronically.
2. Co-patron forms (Contact Corinne Sloan with questions.)
Co-patron forms for Senate and House legislation will be available on the Senate portal, scroll all the way down to **Forms and Manuals**.
During the Session, deliver co-patron forms for Senate legislation to the Senate Chamber and co-patron forms for House legislation to the House Chamber.
3. Tara Perkinson or Corinne Sloan will call you when:
 1. Your Senator is not present for the roll call vote at the beginning of the day.
 2. Your Senator has a bill on the Unfinished Business section of the Senate Calendar.
 3. Your Senator needs to sign a judicial nomination form.
4. Please email floor amendments and floor substitutes to the Senate Chamber desk staff as soon as you can.
5. Lynn Eitelman will call you with any questions on memorial or commending resolutions. Contact Rose Ramsey (r Ramsey@senate.virginia.gov) regarding presentation copies and framing preferences.
6. Please complete your Senator's biographical information for the Senate Manual and Faces of the Senate. *Please contact Lynn Eitelman if you have any questions.*

SENATE CHAMBER OPERATIONS / JOURNAL



FAQs INTRODUCTION OF LEGISLATION

1. When does prefiling end?

- Prefiling ends at 10:00 a.m. on Wednesday, January 10, 2024 (the first day of Session).

2. What legislation is required to be filed by 5:00 p.m. On the first day of session?

- Study SJRs
- VRS bills

3. Is there a limit on the introduction of bills?

- The limit is 21. (This is a combination of prefiled and regular introduction bills.)
- Only 35 bill draft requests may be made to DLS by a Member. All requests for drafts of legislation to be prefiled to DLS ended on November 30, 2023 at 5:00 p.m.
- Of those 35 drafts only 21 may be introduced.
- Members will still, in the event of emergency, be able to request introduction by unanimous consent.
- Bills and study resolutions that are requested by a commission/subcommittee do not count toward your limits. **Please make a note to us in the comment box before you send to the Clerk.**
- A study resolution NOT requested by a commission or subcommittee **does** count toward your bill introduction limit and drafting requests.
- Resolutions that designate special days, create studies, or are constitutional amendments that go before a Senate Committee **do count** toward your bill introduction limit and drafting requests.

4. What is the limit on the introduction of bills after prefiling?

- The limit is 6.

5. Is there a limit on the introduction of commending and memorial resolutions?

- Currently the limit on the introduction of commending and memorial resolutions is not known but we'll let you know once that information is available.

If you have any questions, please contact Tara Perkinson (tperkinson@senate.virginia.gov) or Joanna Simmons (jsimmons@senate.virginia.gov).

SENATE CHAMBER OPERATIONS / JOURNAL



CO-PATRON FAQs

1. **What are the different types of co-patronage?**

- **Chief Patron** – The Legislator who is the primary sponsor of the legislation is the chief patron. Their name will appear first on the list of patrons.
- **Second Chief Patrons** – This type of patronage is rare. Second chief patrons must sign onto the legislation electronically before it is submitted to the Clerk. Only Senators may be second chief patrons. There is no limit on the number of second chief patrons, but if there are more than two second chiefs the order of the names must be indicated in the comment box when you send the legislation to the Clerk.
- **Chief Co-patrons** – Only 3 chief co-patrons are allowed on each piece of legislation. Senators and Delegates may be chief co-patrons. House chief co-patrons must be confirmed by the Senate chief patron.
- **Co-patrons** – Senators and Delegates may be co-patrons of Senate bills and joint resolutions. Only Senators may be co-patrons of Senate resolutions. For Senate legislation, permission of the chief patron is not needed to add on. (This is different from the House.) Chiefs, second chiefs, chief co-patrons, and incorporated chief co-patrons by default cannot also be co-patrons. A Legislator can only be listed in one category of patronage.
- **Incorporated Chief Co-patrons** – A patronage opportunity is created when two bills are merged by a Senate committee (incorporated). Incorporated chief co-patrons can only be Senators. Patronage is not automatically transferred from one bill to another when merged. A form to add on will only be distributed by the Senate committee clerk.

2. **How do I add on as a co-patron electronically?**

- You may add on through the e-filing system or through your patron page on LIS. If you have any questions before introduction of legislation, please contact Stephanie Kerns with DLS at (804) 698-1828. If you have any questions after introduction of legislation, *please contact Corinne Sloan at csloan@senate.virginia.gov.*

3. **When is the deadline for adding or removing a Legislator as a co-patron?**

- Currently the add deadline is before the final vote on passage in the house of origin. If the bill or joint resolution is not reported from committee, then the deadline is prior to the last action on such legislation (normally treated as the crossover deadline).
- The deadline for removing co-patrons is not yet known but we'll let you know once that information becomes available. (The deadline date is usually towards the end of Session.)
- For commending and memorial resolutions, the deadline to add on is an hour after adjournment in the second house that passes the legislation.

SENATE CHAMBER OPERATIONS / JOURNAL



CO-PATRON FAQs CONTINUED...

4. Where are the co-patron forms located online?

- On the Senate Portal scroll all the way down to **Forms and Manuals**, the links to the printable forms are listed under **Co-Patron Forms**
Co-patron Forms (Listing of Senators). These are the forms for Senators to sign onto Senate legislation.
Co-patron Forms (Listing of Delegates). These are the forms for Delegates to sign onto Senate legislation.
Co-patron Form (House Form with a listing of Senators). This is the form for Senators to sign onto House legislation. This form must be delivered to the House Chamber.

5. Who may turn in a hard copy of a Senate co-patron form?

- A Legislator, legislative assistant, intern, or page may turn in a hard copy as long as the form has been signed by the Legislator.

6. Where do I turn in hard copies of Senate co-patron forms?

- Forms adding or removing Senators and Delegates to Senate legislation are to be delivered to the Senate Chamber.
- Forms adding or removing Senators to House legislation are to be delivered to the House Chamber.

7. May I email a co-patron form?

- No, co-patron forms must be delivered with an original signature.

8. Is co-patron status automatically assigned when my Senator's legislation is incorporated into another Senator's legislation by a committee?

- No. A form to add on will be distributed to the Senators by the Senate committee clerk.
Please contact Corinne Sloan at csloan@senate.virginia.gov or the Senate Journal Office at (804) 698-7440 with any additional questions.

SENATE CHAMBER OPERATIONS / JOURNAL



Senate Co-Patron Form

Pursuant to Senate Rule 26 (f), I hereby request that my name be
Check the appropriate box: Added Removed

For Senate Clerk's Office Use Only
Date/Time Received: _____
Co Or Chief Co (circle one) INITIAL: _____

Senate Bill No. _____ Senate Joint Resolution No. _____ Senate Resolution No. _____

Aird _____	McGuire _____
Bagby _____	McPike _____
Boysko _____	Obenshain _____
Carroll Foy _____	Peake _____
Craig _____	Pekarsky _____
Deeds _____	Perry _____
DeSteph _____	Pillion _____
Diggs _____	Reeves _____
Durant _____	Roem _____
Ebbin _____	Rouse _____
Favola _____	Ruff _____
French _____	Salim _____
Hackworth _____	Stanley _____
Hashmi _____	Stuart _____
Head _____	Sturtevant _____
Jordan _____	Subramanyam _____
Locke _____	Suetterlein _____
Lucas _____	Surovell _____
Marsden _____	Van Valkenburg _____
McDougle _____	Williams Graves _____

SENATE CO-PATRON FORM

Return to the Senate Chamber

SENATE CHAMBER OPERATIONS / JOURNAL



COMMENDING AND MEMORIAL RESOLUTIONS

Basics:

- Commending and Memorial Resolutions are drafted by the Division of Legislative Services (DLS).
- Your Senator's office will provide the information needed to draft the resolutions for DLS.
- All factual information (dates, name spelling, colleges, memberships, etc.) is based on the information submitted by your office to DLS.
- The Senate Journal Office proofs resolutions for formatting, spelling, and grammar only.

Deadlines:

- Requesting and introducing Senate Joint Resolutions (SJRs): To be determined after Session starts.
- Requesting and introducing Senate Resolutions (SRs): To be determined after Session starts.

Other:

- What if it is after the deadline?
Contact Tara Perkinson (tperkinson@senate.virginia.gov) for information on how to proceed.
- Corrections or updates to a resolution **BEFORE** it's been introduced:
Contact the drafter of the resolution (found in efilings) or call DLS (804) 698-1810.
- Corrections or updates to a resolution **AFTER** it's been introduced:
No amendment is required. These changes can be made administratively.
Contact Lynn Eitelman in the Senate Journal Office at (804) 698-7440 or leitelman@senate.virginia.gov.
- Corrections or updates to a resolution **AFTER** it's passed:
Contact Lynn Eitelman in the Senate Journal Office at (804) 698-7440 or leitelman@senate.virginia.gov or Rose Ramsey at (804) 698-7400 or ramsey@senate.virginia.gov

SENATE CHAMBER OPERATIONS / JOURNAL



COMMENDING AND MEMORIAL RESOLUTIONS FAQ

1. *Is there a limit to the number of commending and memorial resolutions a senator may introduce?*

Currently the limit on the introduction of commending and memorial resolutions is not known, but we will let you know when that information is available.

2. *What are the deadlines for requesting and introducing commending and memorial joint resolutions?*

The deadline for requesting and introducing commending and memorial joint resolutions is not yet known, but we will let you know when that information becomes available.

We strongly encourage that the requests and introductions be made as early as possible during the Session.

3. *If I have a correction to a resolution after it is introduced, do I need to have an amendment prepared?*

No, an amendment is not required. Corrections to resolutions after they are introduced are made administratively by the Clerk's staff. *Please contact Lynn Eitelman in the Senate Journal Office at (804) 698-7440 or leitelman@senate.virginia.gov with your content revision as soon as you become aware of the need for a correction.*

4. *Who do I contact about the presentation copy and getting the resolution framed?*

Contact Rose Ramsey in the Senate Clerk's Office at (804) 698-7400 or r Ramsey@senate.virginia.gov.

5. *Can a co-patron be added to the presentation copy after the resolution has passed?*

Yes, the Senator or Delegate needs to fill out a co-patron form and return it to the Senate Chamber. The name of the Senator or Delegate will appear on the presentation copy, but will not be reflected on LIS. Contact Rose Ramsey to add a Member to the presentation copy of a resolution after passage at (804) 698-7400 or r Ramsey@senate.virginia.gov.

6. *Who do I contact about expediting a commending or memorial resolution?*

Contact Tara Perkinson (tperkinson@senate.virginia.gov) or Rose Ramsey (r Ramsey@senate.virginia.gov) regarding the need to expedite the resolution. If it is a **joint resolution** please contact the **Delegate** who will expedite the resolution on the House floor.

SENATE COMMITTEE OPERATIONS

**Located on the 3rd Floor General Assembly Building 310
804-698-7450**

Hobie Lehman

Director of Committee Operations and Sergeant-At-Arms

Lindley Starzer

Deputy Director of Committee Operations and Calendar Clerk

Michael “MJ” Jackson

Assistant Coordinator Committee Operations

Gillian Conway

Assistant Coordinator Committee Operations



SENATE COMMITTEE OPERATIONS



Senate e-book

Senate Committee on Commerce and Labor

Chair: Richard L. Saslaw

Clerk: Hobie Lehman, Hannah Dockery

Staff: Thomas Stevens, Marvi Ali

Date of Meeting: February 20, 2023

Time and Place: 30 mins after Senate adjourns (Time Change) / Senate Room A

Updated to reflect time change to 30 minutes after session

[H.B. 1430](#)        

Patron: Ware

Virginia Clean Economy Act; non-bypassable charges; energy-intensive trade-exposed (EITE) industries. Defines EITE industries as companies that are constrained in their ability to pass through carbon costs due to international competition, companies that engage in importation of products that cause emission leakage, and critical infrastructure facilities identified by certain federal agencies. The bill directs the State Corporation Commission to establish an EITE customer exemption pilot program for non-bypassable charges in certain provisions of the Virginia Clean Economy Act related to generation of electricity from renewable and zero-carbon sources and development of offshore wind capacity. The pilot program, to be designated as the EITE Pilot Program, shall commence no later than January 1, 2024, and shall have an initial aggregate customer load not to exceed 2,000 megawatts based on each participating customer's load during the previous calendar year. The bill requires the State Corporation Commission to report to the Governor and to the Chairmen of the House Committee on Commerce and Energy and the Senate Committee on Commerce and Labor on the status of the EITE Pilot Program by March 31, 2025. The provisions of the bill expire on July 1, 2029.

A BILL to direct the State Corporation Commission to develop and implement a pilot program for eligible customer exemptions in energy-intensive trade-exposed industries.

[H.B. 1770](#)        

Patron: Kilgore

Virginia Electric Utility Regulation Act. Provides that, in lieu of the triennial review proceedings required under current law, Dominion Energy Virginia, beginning in 2023, will be subject to biennial reviews of their rates, terms, and conditions for generation, distribution, and transmission services. The bill also prohibits an investor-owned incumbent electric utility from permanently retiring an electric power generation facility from service after July 1, 2023, without first obtaining the approval of the Commission and a finding by the Commission that the retirement determination, after consideration of the impact of the proposed retirement on reliability or security of electric service to customers, is reasonable and prudent. Such prohibition does not apply to early retirement determinations identified by the utility in an integrated resource plan filed with the Commission by July 1, 2023.

A BILL to amend and reenact §§ 56-585.1, 56-585.1:4, and 56-599 of the Code of Virginia, relating to electric utilities; schedule for rate review proceedings; generation facility retirements subject to approval.

2023 SESSION

[history](#) | [pdf](#) | [print version](#)

23103900D

SENATE BILL NO. 1265

Offered January 11, 2023

Prefiled January 10, 2023

A BILL to amend and reenact §§ 56-245.1:2, 56-577, 56-577.1, 56-585.1, 56-585.1:3, 56-585.1:4, and 56-599 of the Code of Virginia, relating to Virginia Electric Utility Regulation Act; retail competition; review proceedings; rates; return on common equity; rate adjustment clauses; capitalization ratio for certain projects; generation facility retirements subject to approval.

Patron-- Saslaw

Referred to Committee on Commerce and Labor

Be it enacted by the General Assembly of Virginia:

1. That §§ 56-245.1:2, 56-577, 56-577.1, 56-585.1, 56-585.1:3, 56-585.1:4, and 56-599 of the Code of Virginia are amended and reenacted as follows:

§ 56-245.1:2. Customers to be notified of renewable power options.

A. The Commission shall post on its website the names, telephone numbers, and available hyperlinks of suppliers of electric energy licensed to sell retail electric energy pursuant to § 56-587, that (i) expressly state in their applications for licensure, or for any renewal thereof, that they offer electric energy supplied from renewable energy *standard eligible sources* to retail customers in the Commonwealth as described in subdivision A-5 3 a of § 56-577 and (ii) request in any such applications that they be identified on the Commission's website as making such offers. Provided, however, that by posting such information on its website, the Commission shall not be deemed to provide any guarantees or assurances concerning the bona fides of such offers or that any such offers are in conformance with the laws of the Commonwealth.

B. At least once each calendar quarter, each investor-owned electric utility in the Commonwealth shall include in or on the customer bills a notice directing them to the Commission website described in subsection A. Each investor-owned electric utility shall also feature available options for purchasing electric energy from renewable sources offered by the utility prominently on its website.

§ 56-577. Schedule for transition to retail competition; Commission authority; exemptions; pilot programs.

A. Retail competition for the purchase and sale of electric energy shall be subject to the following provisions:

1. Each incumbent electric utility owning, operating, controlling, or having an entitlement to transmission capacity shall join or establish a regional transmission entity, which entity may be an independent system operator, to which such utility shall transfer the management and control of its transmission system, subject to the provisions of § 56-579.

2. The generation of electric energy shall be subject to regulation as specified in this chapter.

3. ~~Subject to the provisions of subdivisions 4 and 5, only~~ *Only* individual retail customers of electric energy within the Commonwealth,

SENATE COMMITTEE OPERATIONS



Senate Patron Notification

Senate of Virginia Patron Notification	
Committee:	General Laws and Technology
SubCommittee:	Room E612
Chair:	Ebbin, Adam P.
Clerk:	Eric Bingham, Andrew Horton
Date:	01-25-2023
Time:	15 minutes after adjournment/Senate Room 3, Capitol
Patron:	Vogel, Jill Holtzman
Bills:	SB1368, SB1375
Senate Committee Operations 804-698-7450	

SENATE CALENDAR



THE SENATE OF VIRGINIA



CALENDAR

2023 Session

Wednesday, January 11, 2023 - 12 noon

Prefiling ends at 10:00 a.m.

Joint Assembly - 4:00 p.m.

Last day to file VRS bills and legislation creating or continuing a study

Deadline to submit Budget Amendments
to Senate Finance and Appropriations Committee
Friday, January 13, 2023 - 5:00 p.m.

Nathan Hatfield, Assistant Clerk, LINCS
Senate Chamber, nhatfield@senate.virginia.gov

Senate Calendar:

2 printed copies of the Senate Calendar and 1 copy of the House Calendar will be delivered to your office each morning

IMPORTANT DATES

Dec. 29 – All drafts of legislation to be prefiled available from DLS for review by midnight

Jan. 5 – All requests for drafts, redrafts, and corrections of legislation creating or continuing a study to DLS by 5:00 p.m.; All requests for redrafts and corrections for legislation to be prefiled to DLS by 5:00 p.m.

Jan. 9 – All drafts of legislation to be prefiled available by noon from DLS

Jan. 10 – Prefiling ends at 10:00 a.m.

Senate convenes at 12:00 noon

Joint Assembly

Last day to file legislation for VRS or a study

Potential dates based on the 2022 Session

We will update and email you when we have the version approved by the Joint Rules Committee.

Jan. 12 – Budget amendments due to Senate Finance and Appropriations by 5:00 p.m.

All requests for drafts, redrafts, and corrections to DLS by 5:00 p.m.

Jan. 16 – Judicial elections

Jan. 19 – All bills and joint resolutions filed with clerk by 3:00 p.m.

Feb. 13 – Crossover day

Feb. 18 – Committees responsible for the Budget Bill(s) to complete work by midnight

Feb. 22 – Houses of introduction to complete work on the Budget Bill(s)

Feb. 27 – Committees responsible for revenue bills of the other house to complete work by midnight

Feb. 28 – Last day for each house to act on the Budget Bill(s) and revenue bills of the other house and appoint conferees by midnight

Feb. 29 – Judicial elections

All requests for drafts, redrafts, and corrections for joint commending and memorial resolutions to DLS by 5:00 p.m.

Mar. 1 – Request to remove co-patron status to clerk by 3:00 p.m.

Mar. 4 – All joint commending and memorial resolutions filed with clerk by 5:00 p.m.

Last day for any committee action on legislation by midnight

Mar. 5 – All requests for drafts, redrafts, and corrections for single-house commending and memorial resolutions to DLS by 5:00 p.m.

Mar. 7 – Last day to put bills in conference

All single-house commending and memorial resolutions filed with clerk by 5:00 p.m.

Mar. 9 – **Sine Die!!!!!!**

Apr. 17 – Reconvened Session

January 2024

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2024

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March 2024

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						